



GEORGIA MASTER TIMBER HARVESTER RENEWAL APPLICATION FOR 2010 - 2011

If your Master Timber Harvester designation **expires on 12/31/2009**, you may renew for **1/1/10 - 12/31/2011** by:

- 1) Meeting the **continuing education** renewal requirement; and
- 2) Submitting a **renewal application**, including the biennial **renewal fee**.

RENEWAL REQUIREMENTS and PROCEDURE

I. Complete Continuing Education. Applicants must complete a minimum of twelve (12) hours of acceptable continuing education during the two-year effective period of the Master Timber Harvester designation (2008 – 2009) to qualify for renewal.

- a) A minimum of **four** (4) hours **must** be in subjects discussed in the “**Environment**” module of the Master Timber Harvester program (forest stewardship; silviculture; forest soils; wildlife and biological diversity; imperiled and endangered species; hydrology; water quality laws; best management practices (BMPs); harvest planning including: harvesting methods, access systems, logging aesthetics).
- b) Eight (8) hours may be in **any** subject addressed in the Master Timber Harvester program including those listed in 1.a. **and/or** subjects addressed in the “Business Management” or “Safety” modules of the Master Timber Harvester program.

II. Apply for Renewal. Applicants must complete and submit an application for renewal.

- ① Complete name and company name as they are to appear on the Master Timber Harvester identification card, and all contact information requested.
- ② Indicate that you understand the continuing education requirement and are eligible to apply for renewal.
- ③ List name of program(s), location(s), date(s), and number of continuing education credit hours for **each** continuing education course or workshop completed.
- ④ Certify that you have completed the listed continuing education by signing the renewal application.
- ⑤ Make a **copy** of completed application **for your files**.
- ⑥ Mail the renewal application and the renewal fee of \$25.00 before December 31, 2009, to:
**Master Timber Harvester Workshops
Center for Forest Business
The University of Georgia
Athens, GA 30602-2152**
DO NOT submit continuing education documentation (CLE Contact Hour Notices) with the renewal application.
- ⑦ Make check payable to the **Georgia Forestry Association**.
- ⑧ If the renewal is submitted with a US Postmark date **between** January 1, 2010 and January 15, 2010, an additional late fee of \$25.00 must also be enclosed (Total \$50.00)

GENERAL INFORMATION

- III. All continuing education must be COMPLETED between January 1, 2008 and December 31, 2009 to qualify for a timely renewal. Late renewals** will be accepted January 1, 2010 – January 15, 2010 when accompanied by an **additional** late fee of \$25.00. Failure to renew by January 15, 2010 will result in **cancellation** of Master Timber Harvester status.
- IV.** If the continuing education requirements were **not** completed by December 31, 2009, please contact the Master Timber Harvester office for **reinstatement** requirements and a **reinstatement application**.
- V. It is the responsibility of each Master Timber Harvester to maintain documentation of continuing education in his/her files.** Documentation must contain a description of the contents of the course or program, sponsor, location, date(s), and number of hours. Documentation examples include CLE Contact Hour Notices (form 9803), CFE Contact Hour Notices, course certificates, or program agendas. Documentation must be submitted **if requested** for application verification.
- VI.** Renewal applications **will be verified on a test basis** to confirm satisfactory completion of the required continuing education. Applicants may **then** be required to submit **copies** of documentation described in paragraph V.

QUESTIONS? Call: 706-542-8943 or 706-542-7691; or e-mail: llang@warnell.uga.edu or gallagher@warnell.uga.edu



**APPLICATION FOR RENEWAL
GEORGIA MASTER TIMBER HARVESTER
For 2010 – 2011**

(Please print or type)

① MTH # _____ Name: _____
 Title: _____ Company: _____
 Address: _____
 City: _____ ST: _____ Zip: _____ County: _____
 Phone: (____) _____ Fax: (____) _____
 E-mail: _____

Please check all that apply

I am: Logging Business Owner _____ Forester _____ Other _____
 Logging Employee _____ Timber Buyer _____ *(please specify)*

- ② I hereby apply for renewal of my Master Timber Harvester designation. I understand that a minimum of twelve (12) hours of Continuing Logger Education is required for renewal.
 I further understand that a minimum of four (4) hours must be in ENVIRONMENTAL subject matter.

③ **RECORD OF CONTINUING EDUCATION**

COURSE NAME	Location	Date	Hours
THE ENVIRONMENT (minimum four (4) hours required)			
Total Environment Hours:			

BUSINESS MANAGEMENT

COURSE NAME	Location	Date	Hours
Total Business Management Hours:			

SAFETY

COURSE NAME	Location	Date	Hours
Total Safety Hours:			

TOTAL HOURS COMPLETED: _____

④ ***"I CERTIFY that I have completed the above-listed continuing education courses or programs for renewal of my Master Timber Harvester designation."***

SIGNED: _____ DATE: _____

⑥ Please return completed form with \$25 renewal fee** (Ⓣcheck made payable to **Georgia Forestry Association**) to:

**Master Timber Harvester Workshop
Center for Forest Business
The University of Georgia
Athens, GA 30602-2152**

For office use only	
Date approved: _____	
Fee: _____	Pay. method: _____
Valid From: _____	New Exp: _____
Reviewed by: _____	WS update: _____

*DO NOT submit CLE Contact Hour Notices or other continuing education documentation with the renewal application.

ⓉRenewals postmarked January 1, 2010-January 15, 2010, must include an **additional late fee of \$25.00 for a total of \$50.

⑤ *☞ Please keep a copy of completed application for your files ☜*